2020 PICA Student Awards Instructions

ELIGIBILITY

Student must be enrolled in a graphic arts program at an accredited institution in the Carolinas at the time the work is produced. The work must have been produced by the student (from native file through finished product) within the facility of the institution in which enrolled. The work must be produced between January 1, 2020 and December 31, 2020. For eligibility all contest rules on this form must be met and all instructions for entry below must be properly completed. Students may enter as many items as they wish and there is no entry fee. This form may be duplicated.

INSTRUCTIONS

1. Type or print all sections of the entry form.
2. **Complete Section 1 and 2**, then photocopy the Entry Form for the total number of entries you are submitting from your school.
3. **Complete section 3** for each specific entry. *The section 3 information will appear on your award certificates. Make sure it is complete, legible, and correct. Do not use abbreviations in this section. PICA **will not** be responsible for incorrect awards caused by unclear writing or unspecified information.*
   a. Instructor's name and email
   b. category number and
   c. title of entry on the Entry ID Tag.
4. **Complete Entry ID Tag**:
   a. Lines for **required descriptions.** Entries submitted without description will be disqualified.
   b. Total # Pieces for the entry
   c. category number and
   d. title of entry
   e. Press name (manufacture)
   f. Max sheet size (if you don't know, ask your instructor)
   g. Number of color units for the press (if you don't know, ask your instructor)
5. **Cut away and apply the Entry ID Tag** attached to the back of your entry. If an entry has multiple pieces, duplicate the Entry ID Tag, label each piece, and pack them together. **Please include press info on Entry ID Tag.**
6. Follow Submit Entry instructions below. Be sure to tag your work as instructed. Entries should **not** be mounted, with the exception of Screen-Printed entries.
7. For entries requiring descriptions please be sure to include with your entry form. Entries submitted without description will be disqualified.
8. **Submit entry**, put the Entry Form on top of each entry, when you have completed all your forms, pack carefully for shipment to PICA. Entry form and entry piece must stay together.

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Deadline: All entries must be received at PICA by **Friday, January 15, 2021**

RETURNS

We understand that you might have a "one of a kind" item to submit (**please let this be the exception**, not the rule). We will do our best to return that item – but we cannot guarantee its safe return. With processing, judging, photographing, and displaying (over a three-month period) – it is difficult to keep track of "Return" items. We will attempt to return Items clearly marked on the entry form as "Return." **Any shipping costs will be your responsibility.**

RULES AND REGULATIONS

1. The student must be enrolled in an accredited graphic arts program in the Carolinas at the time the work is produced.
2. The student must produce the work in the facility of the institution where the student is enrolled. This contest excludes all work done in any industrial facility.
3. The work must have been produced between January 1, 2020 and December 31, 2020.
4. Each entry must be properly tagged and accompanied by a completed entry form.
5. The student may enter as many different items as desired. There is no entry fee.
6. Collaborative projects are acceptable, **but no more than four students on the project.**
7. Work should be shipped to PICA by **entry deadline of, Friday, January 15, 2021**
8. **Judging will be held on Wednesday, January 20, 2021 – extensions cannot be given.**
9. **High School 'Best of Show' will be eligible for the PICA Foundation Student Achievement Award.**
10. **Collegiate 'Best of Show' will be eligible for the NAPCO Student Achievement Award.**